

1. INTRODUCTION

- 1.1. The General Business Term and Conditions (hereinafter „GBT“) govern the Participants' registration and registration fees payment (hereinafter „Fee“) for conferences, lectures, workshops or other events (hereinafter „Event“) organized or co-organized by the company CONFORG, s.r.o., 7. května 959, 149 00 Praha 4, ID:25080733, registered in the Commercial Register kept by the Municipal Court in Prague, Section C, File 47981 (hereinafter „CONFORG“). Events are realized through Conforg website – www.conforg.cz (hereinafter „Web“);
- 1.2. Registering to the Event participant (hereinafter „Participant“) expresses the consent of GBT and, undertakes to follow them;
- 1.3. Participant is obliged to follow the schedule and rules given by CONFORG (or/and by main organizer of the Event);
- 1.4. Contacts to CONFORG: Phone. +420 602 894 247; e-mail: conforg@conforg.cz.

2. REGISTRATION AND PAYMENT OF THE PARTICIPATION FEE

- 2.1. The Participant interested in the Event and, alternatively presentation her/his paper, is obliged to register and pay the fee;
- 2.2. The Participant is obliged to check correctness and completeness of the data filled in the registration form;
- 2.3. The fee can be paid by the following methods:
 - (a) by payment, credit or debit card via internet in CZK (Czech crowns). Each Participant obtains a unique variable symbol which is to be used for payment. All data about the card used for payment will be appropriately protected and secured against abusing;
 - (b) by a bank transfer to the CONFORG account No. 19-3318450267/0100 at Komerční banka, a.s. based on the pro-forma invoice. The Participant will obtain the pro-forma invoice after registration;
 - (c) by payment, credit or debit embossed card at the Event venue, if the Event conditions allow it;
- 2.4. The Participant will obtain an electronic confirmation when the payment is completed.

3. COMPLAINT REGULATIONS

- 3.1. CONFORG reserves the right to change the schedule, venue or the date of the Event. CONFORG is authorized (in cooperation with the main organizer) to cancel the Event because of serious and unexpected reasons. In case these serious problems occur the Participant is not entitled to obtain any compensations of damages or expenditures (this Article has no influence to Article 3.3).
- 3.2. The Participant is obliged to announce all changes or cancellations only in a written (electronic) form otherwise CONFORG doesn't take the cancellation into the account. Cancellation of the participation is ruled by the conditions of each Event. Deadlines and conditions for cancellation will be always published on the web;
- 3.3. In case CONFORG (or the main organizer) cancel the Event, Participant has the right to obtain the fee back in the period of 30 working days from the scheduled date of the Event. This doesn't valid in case the Event schedule, date or venue is changed;

- 3.4. Participant is obliged to check the Event web with the updated information, incl. the possible changes of the program, date, venue changes.
- 3.5. In case there could be changes in the schedule, date, venue or complete cancellation of the Event, CONFORG will send electronic information to the Participant. CONFORG is not responsible for impossibility to reach participant by e-mail or for a late delivery of such information because of non suggestible reasons.

4. PROTECTION OF PERSONAL AND IDENTIFICATION DATA

- 4.1. In accordance with the Act No. 101/2000 Coll. on the protection of personal data and amending certain laws, the Participant gives his/her consent to CONFORG to handle personal and identification data for the following purposes:
 - (a) Participant registration for the Event;
 - (b) distributing information on possible Event changes;
 - (c) marketing use of CONFORG and its partners (co-organizer/main organizers of the Event), mainly in connection with distributing information on organized Events and with business notifications via electronic mail in accordance with the Act No 480/2004 Coll. on some information services and amending certain laws;
 - (d) to archive the Participants data by CONFORG ;
 - (e) the Participant is aware of his/her rights according § 12 a 21 of the Law on protection of personal data. The Participant declares that all given data are accurate, and real. Participant provides these data consensually and agrees CONFORG can use the data within 10 years. The Participant can withdraw the approval in a written form;
- 4.2. CONFORG declares that all collected personal data will be used and processed only in an important extent to the given purpose. Other employees can work with the Participant personal data only based on confidentiality obligation, i.e. the obligation valid also after termination of employment.

5. FINAL PROVISIONS

- 5.1. In case any Article of these GBT is finding as void or ineffective, the other Article of the GBT still valid.
- 5.2. Other arrangements between CONFORG and the Participant than stated in GBT have the priority..
- 5.3. GBT come into the effect on March 30, 2015.